

# Approval process: Human participant SRC activity where 2-metre physical distancing can be maintained

The process to request approval varies depending on the nature of the SRC activity. Environmental Health and Safety (EHS) at Ryerson has developed a risk assessment template that can assist you in developing your safety plans.

## Step 1: Meet the criteria

Does your Human Participant SRC on-campus or field activity meet the criteria?

Adequate personnel + REB past approval OR COVID-19-related

Is your activity on-campus?

Yes

No

Review + follow off-campus location's protocols and ethics processes.

## Step 2: Complete Safe Human Participant/Field SRC Plan Form

Safe Human Participant/Field SRC Plan - include all that apply.

- |                                      |                         |                           |
|--------------------------------------|-------------------------|---------------------------|
| Participant criteria/ consent        | Screening measures      | Health & Safety Checklist |
| Physical distancing measures         | Travel and accomodation | EDI and equal access      |
| Space, facility & equipment schedule | PPE considerations      | Sampling (biomaterial)    |

## Step 3: Process for approval

Google Form A (on-campus)

Is travel/field/off-campus work required?

Google Form B (off-campus)

Submit:

Safe Human Participant/Field SRC Plan Form + REB Amendment + Google Form A or B

4 levels of approval:

- 1** Chair/ Director
- 2** Dean or designate
- 3** REB (portal)
- 4** VPRI

**Approved:** Begin Human Participant SRC Activity following safety plan and developed SOPs.

Report adverse or unanticipated events that occur to REB within 48 hours by submitting an adverse events report.

If anyone involved in the study has contracted COVID-19, notify Ryerson's biosafety officer immediately: ehs@ryerson.ca or 416-979-5000, ext. 554212.