

## Application for the TorontoMet Graduate Student Travel Fund

The Toronto Metropolitan University Graduate Student Travel Fund is intended to encourage graduate students to present their research at a regional, national or international conference or equivalent academic event. Applications will be processed as they are received and if approved, payment will be made before or after the event. Pending application approval, funding up to \$500 is available once per academic year (September 1 – August 31).

**INSTRUCTIONS: ELECTRONIC SUBMISSION ONLY PLEASE – PAPER WILL NOT BE ACCEPTED**

Applicants must be registered full-time at the time of application and conference attendance, in good academic standing, and an active participant (e.g. speaker, poster presenter, member of a panel or round table) in an event relevant to your academic program. Complete applications, requested documentation and receipts can be submitted and approved before or after the conference.

**PDF, Word, Excel, image files only (jpg, tiff). Compressed, ZIP, EML or any other file formats will not be accepted.**

**Advance Payment Option:** Final paid receipts for registration, travel and accommodations<sup>1</sup> and the [expense form](#) are required to process advance payment.

<b>Name:</b>		<b>Student ID:</b>			
<b>TMU E-mail address:</b>					
<b>Program:</b>			<b>Year of study:</b>		
<b>Title of Paper or Poster:</b>					
<b>Conference Name:</b>			<b>Conference Date(s):</b>		
<b>Conference Location (City, Country):</b>					
<b>Conference Website:</b>				<b>Registration Fee: \$</b>	
<b>Are you the primary author &amp; presenter?</b>	<input type="checkbox"/> YES	<b>If NO, please provide additional information:</b>			
	<input type="checkbox"/> NO				
<b>Is your conference related to a field that NSERC supports?</b>	<input type="checkbox"/> YES	<b>If YES, indicate NSERC field your conference proceedings relate to:</b>			
	<input type="checkbox"/> NO				
<b>Other Funding Sources (DISCLOSURE REQUIRED)</b>		<b>Amount Received</b>			<b>Amount Pending</b>
<b>Program Funding</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>Department/Faculty</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>TMU International (ICRSF)</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>Supervisor support</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>CUPE</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>TMUSU Graduate Council</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>CIHR, NSERC, SSHRC</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>Event, conference sponsorship</b>	<input type="checkbox"/> YES	\$	<input type="checkbox"/> NO	<input type="checkbox"/> PENDING	\$
<b>Other sources (specify):</b>					

**Student's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please attach the following to your application form:

- Proof of presentation (e.g. copy of acceptance letter from conference organizers)
- A copy of your submitted abstract
- Proof of payment of registration fee

<sup>1</sup>Accommodations reservation with estimated cost is also acceptable.