

Student Name: _____

Student ID: _____

Thesis Supervisor(s): _____

Title of Research Proposal: _____

IMPORTANT: All research involving humans, whether funded or not, conducted within the university or by faculty, staff, or students affiliated with the university must be reviewed and approved to protect research participants and ensure that research is conducted in an ethical manner. No research on human participants shall be undertaken without the prior approval of the Research Ethics Board (REB).

Does your research involve any human participation? **Yes** **No**

Did you obtain all the required approvals from the Research Ethics Board? **Yes** **No**

Did you obtain confirmation that all committee members are available and will attend this exam?

Yes **No**

Examining Committee

Chair *Department*

Member *Department*

Member *Department*

Member *Department*

Member *Department*

*External Member (optional)** *Affiliated University/Company*

*Please complete this section for any External Member in the Oral Examining Committee:

Name: _____

Position: _____

Address: _____

Phone Number: _____ E-mail: _____

Examination Details

Written Examination Date: _____ **Time:** _____ a.m./p.m. ² **Room:** _____
DD/MM/YYYY

****Oral Examination Date:** _____ **Time:** _____ a.m./p.m. ² **Room:** _____
DD/MM/YYYY

***The Oral Examination date is normally two weeks after the Written Examination date.*

Student Signature

Date

Supervisor's Signature

Date

Program Director's Signature

Date

1. If any multimedia presentation equipment is required for the examination students are responsible in making advance booking arrangements with the Media Services office located in room KHE227, e-mail avhelp@torontomu.ca or 416-979-5000 ext. 554444.
2. Rooms for both the written and oral exam will be booked by the graduate program office. If the oral exam is virtual (e.g., via Zoom) please indicate 'virtual'. If virtual the examination Chair will book the virtual exam and will send the invitation to the examination committee, supervisor(s) and student

Note: As per the Faculty Handbook, the responsibilities of the Faculty Advisor and Members of the Supervisory Committee include: 'Knowing the program and university regulations and standards for a dissertation, thesis or major project, and ensuring that the Graduate Student is aware of them. The dissertation, thesis or major project must be of an acceptable standard prior to submission to the Examining Committee; if the members of the Supervisory Committee believe that it is not ready for submission, or will not be ready within a particular time, the Graduate Student, the Program Director, and the Dean of Graduate Studies must be informed of the reasons in writing'. If the student chooses to proceed against the recommendation of his/her supervisor or supervisory committee, the Program Director, School of Graduate Studies Dean and the student must be informed in writing that the supervisor or supervisory committee considers it not ready for defense.



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